

STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL

ON-SITE SYSTEMS ADVISORY BOARD
89 Kings Highway, Dover, DE 19901
(302) 739-9948

Monthly Meeting Minutes
December 7, 2016

Members Present: Byron Jefferson, Ken Walsh, Scott Eichholz for Dave Schepens, Gerry Desmond, Tom Ryan, David Austin, Carol Evans, Matt Brill, Bruce Bagley

Also Present: DNREC staff: Dawn Dryden, Roy Heineman; Jack Hayes

- ❖ Meeting began at 9:15 a.m.
- ❖ Ken made a motion to accept the amended agenda items; Tom seconded, all agreed.
- ❖ November 2, 2016 Meeting Minutes reviewed; Ken made a motion to approve; Tom seconded, all agreed.
- ❖ License Applications:

<i>Applicant Name</i>	<i>License Type</i>	<i>Approved</i>	<i>Denied</i>	<i>Motion By</i>	<i>2nd By</i>	<i>All In Agreement</i>
Matthew Brickley	B	X		Gerry	Bruce	X
Francis Perno	B	X		Gerry	Bruce	X
Ricky Robinson	F	X		Tom	Dave A	X
Roland Smith Jr.	F	X*		Tom	Dave A	X
Robert Wise	F	X		Tom	Dave A	X
Shawn Smart	F	X		Tom	Dave A	X
Stephen Dmytryk	F	X		Tom	Dave A	X
Deneane Webb Peirson	H	X		Gerry	Ken	X
William Webb	H	X		Gerry	Bruce	X
Douglas Boozer	I	X		Dave A	Bruce	X

* Applicant needs to initial application

❖ Scott Hoffman (Class C #4704)

Mr. Hoffman entered the meeting at 9:30 am; Byron introduced all members and attendees; Jack explained reason for requested appearance and that the GWDS has not taken any formal action against him; Jack explained requested documents have not been submitted by Mr. Hoffman for the following facilities: Town of Middletown, Middletown's Sports Complex, Town of Millsboro, and Frog Hollow; these issues were presented to Jack from GWDS & SWDS staff; Jack suggested Mr. Hoffman compromise and work with the GWDS staff upon requests in a timely manner; Jack explained to Mr. Hoffman that he is directly responsible for his own Department issued licenses; Mr. Hoffman respectfully explained that he understood the GWDS concerns, and appreciates the OSSAB's frankness and explained that his licenses are important to him; Mr. Hoffman explained that in regards to Middletown there is political pressure involved; however, he is making an effort to proceed with Town of Middletown issues and is currently preparing a package to address GWDS's list of items requested; Mr. Hoffman explained that he has been in business for a long time and agrees that he needs to make changes; Jack suggested that Mr. Hoffman continue to communicate with regulators and respond accordingly to DNREC's requests; Matt explained that every licensee has a duty to comply with regulations; Ken suggested that Mr. Hoffman set reasonable deadlines; Byron thanked Mr. Hoffman for attending the meeting; Mr. Hoffman agreed to address all issues; no further action is requested at this time; Mr. Hoffman left the meeting at 10:10.

❖ Continued Education Training (CET's):

- Dwayne Jones (Class H #5582)
 - Septic Training Day; Bay Area Environmental - 3.5 hrs - *Approved*
 - VOWRA, *Approved for all licensees*
 - VOWRA - Real Estate Inspection – Panel Discussion - 50 mins, *Approved*
 - VOWRA – Real Estate Inspection - MD - 50 mins - *Approved*
 - VOWRA - NC Property Transfer Licensing - 50 mins - *Approved*
 - VOWRA - Drip Dispersal - Field Work - 50 mins - *Approved*
 - VOWRA - LPD Field Work - 50 mins - *Approved*
 - VOWRA - Large Flow O&M Considerations - 50 mins - *Approved*
 - VOWRA - NOWRA Update - 1.0 hr - *Approved*
- Steven Sullivan (Class C #4593)
 - Orenco - Municipal Wastewater Collection & Treatment - 7.0 hrs - *Approved for all licensees*
- ♂ Stephen Dadio (Class A,B,D #4595)
 - LAES-2004-201 Soil Judging - 10 hrs - *Approved*

- ▫ Patricia Lowe Deptula (Class B #2203)
 - Safety Housekeeping and Accident Prevention - 2.0 hrs - *Approved*
 - Back Safety; Keep your Back in Action - 1.0 hour - *Approved*
- ▫ Charles deLorimier (Class C #5681)
 - New Jersey Professional Ethics - 2.0 hrs - *Approved*
 - Climate Change Resiliency for Small Water Systems - 6.0 hrs - *Approved*
- ❖ Property owner complaint (Charles Webb) - Byron read property owner complaint; Scott contacted Mr. Webb about the distribution box being left exposed; Mr. Webb still has not submitted the Class H inspection at this time; Mr. Webb's response to Scott was , "to be honest with you, I feel the problem is that he is black, if you know what I mean"; Mr. Webb explained to Scott that he could not get a signature; Tom explained that he himself had been onsite and explained his findings; discussion; Scott explained that a Manager's Warning had been sent to Mr. Webb for failure to submit Class H inspection within 72 hours; In addition, another Manager's Warning was sent to Mr. Webb for failure to obtain a permit or authorization number on another site; Ken made a motion to invite Charlie Webb to the January 4, 2017 meeting, Gerry seconded, all approved.
- ❖ Continued Property owner complaint (Mike Schepens) - Byron read property owner complaint; Scott explained that a Manager's Warning was sent to Mr. Schepens for this this site (105 Semans Drive, Dover) for failure to follow the regulations and not obtaining a valid construction permit; Scott also explained that there was a concern with a vent that was installed; Byron explained that a response should be that the OSSAB already made a recommendation to the Secretary for action against Mike Schepens licenses.
- ❖ Enforcement:
 - Scott presented information about another Manager's Warning sent to Charles Webb (as previously discussed at meeting)
- ❖ Next scheduled meeting on January 4, 2017.
- ❖ Meeting adjourned at 10:30 a.m.



Prepared By Dawn Dryden



Approved By Byron Jefferson

